

# 2018-19 Re-enrollment Packet (ACCEL Schools)

## INSTRUCTIONS

Please complete all seven pages of the re-enrollment packet. If you have multiple children and they all reside at the same address AND have the same primary guardians and emergency contacts, then only one re-enrollment packet is necessary per family. If your children have different guardians, addresses, etc, please complete one packet per child. Thank you!

### STUDENT INFORMATION #1

Legal First Name: \_\_\_\_\_ Legal Middle Name: \_\_\_\_\_

Legal Last Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Student(s) Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### STUDENT INFORMATION #2 (assumes same Home Address)

Legal First Name: \_\_\_\_\_ Legal Middle Name: \_\_\_\_\_

Legal Last Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

### STUDENT INFORMATION #3 (assumes same Home Address)

Legal First Name: \_\_\_\_\_ Legal Middle Name: \_\_\_\_\_

Legal Last Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

### STUDENT INFORMATION #4 (assumes same Home Address)

Legal First Name: \_\_\_\_\_ Legal Middle Name: \_\_\_\_\_

Legal Last Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

### STUDENT INFORMATION #5 (assumes same Home Address)

Legal First Name: \_\_\_\_\_ Legal Middle Name: \_\_\_\_\_

Legal Last Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

### MILITARY QUESTION (NEW REQUIREMENT BY STATE & FEDERAL GOVERNMENT)

Does the student have a parent/guardian who is an active duty member of the Armed Forces or on full-time National Guard duty?

YES  NO

### PRIMARY PARENT/GUARDIAN INFORMATION

Relationship to Student: \_\_\_\_\_

Guardian First Name \_\_\_\_\_ Guardian Last Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Day/Work Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### (OPTIONAL) SECONDARY PARENT/GUARDIAN CONTACT

Relationship to Student: \_\_\_\_\_

Guardian First Name \_\_\_\_\_ Guardian Last Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Day/Work Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### PLEASE CONFIRM YOUR RE-ENROLLMENT DECISION FOR 2018-19 SCHOOL YEAR

YES, the student(s) is returning for the 2018-19 school year

NO, the student(s) is withdrawing at the end of this school year (2017-18)

Reason for withdrawing at the end of the school year:  Moving/Relocation  Other Reason



**2018 PARENT SURVEY**

**INSTRUCTIONS**

*Please rate your satisfaction in terms of:*

1) Your child's safety while at school:

- Extremely Satisfied
- Very Satisfied
- Satisfied
- Somewhat Dissatisfied
- Dissatisfied

2) Your child's learning and academic progress in the current school year:

- Extremely Satisfied
- Very Satisfied
- Satisfied
- Somewhat Dissatisfied
- Dissatisfied

3) Your overall satisfaction with the school:

- Extremely Satisfied
- Very Satisfied
- Satisfied
- Somewhat Dissatisfied
- Dissatisfied

4) How likely are you to refer a friend to this school?

- Extremely Likely
- Very Likely
- Likely
- Not Likely
- Never

Additional comments/feedback as it pertains to your satisfaction with the school:



**EMERGENCY CONTACT INFORMATION**

I understand that providing current emergency contact information is critical to the safety and well-being of my child. My signature on this packet certifies my understanding and commitment to provide updates (in writing) of any and all changes in contact information for myself, and my emergency contacts, within 24 hours of any change, to the school office and my child’s classroom teacher. This information will be shared, as necessary, with teachers, bus drivers, administrative staff, and health personnel including student nurses.

**LOCAL EMERGENCY CONTACTS** (Adults, 18 years or older, who may be contacted in the event of an emergency **in addition** to the student’s primary and secondary parent/guardians that were entered on the *Student & Family Contact Form* earlier in this packet):

**Emergency Contact #1** (following parents/guardians)

First Name	Last Name	Relationship to Student
Mobile Phone Number	Home Phone Number	Work Phone Number
<b>This person is:</b> <input type="checkbox"/> Authorized to pick-up my child from school <input type="checkbox"/> Emergency contact only		

**Emergency Contact #2**

First Name	Last Name	Relationship to Student
Mobile Phone Number	Home Phone Number	Work Phone Number
<b>This person is:</b> <input type="checkbox"/> Authorized to pick-up my child from school <input type="checkbox"/> Emergency contact only		

**Emergency Contact #3**

First Name	Last Name	Relationship to Student
Mobile Phone Number	Home Phone Number	Work Phone Number
<b>This person is:</b> <input type="checkbox"/> Authorized to pick-up my child from school <input type="checkbox"/> Emergency contact only		

**STUDENT DROP-OFF & PICK-UP (2018-19)**

**BUS TRANSPORTATION**

Bus transportation may be available to and from our school. In order to utilize bussing you must meet certain requirements and fill out a separate Bus Transportation Application Form.

**Would you like to request a Bus Transportation Application Form for the 2018-19 school year?**  YES  NO

**STUDENT DROP-OFF & PICK-UP**

<b>AM Schedule: Drop-Off to School.</b> How will your child be transported to school?	
<input type="checkbox"/> Parent/Guardian Driver <input type="checkbox"/> Parent/Guardian Walker <input type="checkbox"/> Walk <input type="checkbox"/> City Bus <input type="checkbox"/> Carpool. Please name the participants that you authorize to pick up your child(ren) via carpool below.	<input type="checkbox"/> School Bus Service (requested above) <input type="checkbox"/> Day Care Van: _____ <input type="checkbox"/> Other. Please explain: _____ _____ _____



**PM Schedule: Pick-Up from School.** How will your child be picked up from school?

<input type="checkbox"/> Parent/Guardian Driver	<input type="checkbox"/> School Bus Service (requested above)
<input type="checkbox"/> Parent/Guardian Walker	<input type="checkbox"/> Day Care Van: _____
<input type="checkbox"/> Walk	<input type="checkbox"/> Other. Please explain: _____
<input type="checkbox"/> City Bus	_____
<input type="checkbox"/> Carpool. Please name the participant drivers that you authorize to pick up your child(ren) via carpool below.	_____

Do these transportation preferences vary by day of week? If so, please provide more information about your schedule: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Carpool Driver First & Last Name	Phone Number

**AUTHORIZED PICK-UPS (IF APPLICABLE)**

In the event I am unable to pick-up my child, I hereby give permission for my child to be picked up from school by any of the following persons in addition to the emergency contacts I authorized. If not applicable, leave blank.

First & Last Name	Phone Number	Secondary Phone Number

**ADDITIONAL STUDENTS TO ENROLL FOR 2018-19**

Do you have additional students, such as incoming Kindergarteners, you wish to enroll as new students for the 2018-19 school year? Please let our front office know:

First Name	Last Name	Date of Birth



## UNIVERSAL CONSENT FORM & ENROLLMENT AGREEMENT

*Our school is required by law to obtain the parent/legal guardian's written consent for each student regarding certain information and activities that enable our school to provide the educational experience we advertise. Declining to acknowledge, agree with or consent to some items may mean that the student/family will not have access to some of the educational materials and resources that we use throughout the school day and year and/or the student will not maintain enrollment at the school.*

### ACKNOWLEDGEMENT OF STUDENT HANDBOOK/CODE OF CONDUCT

We have received and read the school Handbook and Code of Conduct (available on school website). We understand the rights and responsibilities pertaining to students and agree to support and abide by the school's rules, guidelines, procedures, and policies. We also understand that the Handbook and Code of Conduct supersedes all prior handbooks, codes of conduct and other written material on the same subjects, that this Handbook and Code of Conduct should not be construed to accord any rights or privileges to students or families beyond those accorded by law, and that this Handbook and Code of Conduct may be revised at any time, with or without notice. The signatures on this document are legally binding and indicate the parties who signed have read and understand the terms and conditions in the Handbook and Code of Conduct. Not acknowledging the Handbook and Code of Conduct could mean that student will not be informed of the expectations to maintain their enrollment at the school.

Parent/Guardian Acknowledges     Eligible Student Acknowledges (18 years and older)

### FERPA ACKNOWLEDGEMENT

The Family Educational Rights and Privacy Act (FERPA) provides parents and students over 18 years of age ("eligible students") certain rights regarding the student's educational records. In order to serve the student's educational needs, the school may find it necessary to disclose a student's name, address, parent's/guardian's name, phone number, email address, and date of birth, to a vendor to provide the student with the appropriate learning solutions. The vendors agree to the confidentiality of the student's name and address and will not use such information for any purpose other than those required under their vendor contract with the school. I hereby acknowledge that my student's name and address may be provided to the school's vendors to ensure that the school can best meet the educational needs of my student. Not acknowledging FERPA could mean that the student and family will not have access to educational materials and resources and as such may receive a different educational experience than what the school has advertised.

Parent/Guardian Acknowledges     Eligible Student Acknowledges (18 years and older)

### AGREEMENT TO INTERNET USAGE TERMS AND POLICIES

I agree to my student using the Internet per the Internet Use Agreement outlined within the school's Handbook and Code of Conduct. I (we) further agree that any violation of the regulations will result in the termination of Internet privileges. Any violations may result in access privileges being revoked, school disciplinary action, and/or appropriate legal action. Not consenting to Internet usage terms and policies could mean that the student will not have access to the Internet for curriculum, research, or other schoolwork and as such may receive a different educational experience than what the school has advertised.

Parent/Guardian Agrees     Eligible Student Agrees (18 years and older)  
 Parent/Guardian Does Not Agree     Eligible Student Does Not Agree

### PERMISSION FOR RELEASE OF DIRECTORY INFORMATION FOR SPORTS/ACTIVITIES

I give consent for school to release student's directory information (such as student's name, address, parent's/guardian's name, telephone number, date and place of birth, participation in officially recognized activities and sports, weights and heights of members of athletic teams, dates of attendance, and degrees and awards received) for sports and activities. I understand that if I initially give my consent, I can choose to withdraw it at any time by updating student's records at the school.

Parent/Guardian consents  
 Parent/Guardian consents only to PTO & Booster Groups supporting school-sponsored activities  
 Parent/Guardian does not consent  
 Eligible Student consents (18 years and older)  
 Eligible Student consents only to PTO & Booster Groups supporting school-sponsored activities  
 Eligible Student does not consent

### AUTOMATED PARENT NOTIFICATION SYSTEM FOR EMERGENCIES, ATTENDANCE, EVENTS & OTHER REMINDERS

Our school uses electronic messaging software to notify families of school emergencies, attendance records, and upcoming events via telephone, email and/or text message. Please indicate your preference for participation in this messaging system. I understand that if I initially give my consent, I will be asked to opt-in to text messages at a later date and that I can also choose to opt-out of any of these services at any time throughout the school year.

Parent/Guardian Agrees     Eligible Student Agrees (18 years and older)  
 Parent/Guardian Does Not Agree     Eligible Student Does Not Agree

### MEDIA RELEASE

I/We understand that as part of my child's/my attendance at the school, photos, videos, and quotations may be taken for use in publications and reports about the school and/or program. I/We further understand that members of the news media invited to cover the school and/or program may take photos, videos and quotations.



I/We grant permission to the school and its board members, management company, and their employees, agents and representatives to use such materials for the promotion of the school and/or program and to use this student's name, photographic likeness, alone or in a group, in any publication, document, TV production, video or to release said name or likeness to any media outlets including, but not limited to, newspapers, magazines or TV stations for publicity and/or recognition purposes and/or to use this student's name and/or photographic likeness, alone or in a group, on the official web site of the school and/or its management company.

I agree that my child and I shall have no right, title, or interest in any photo or videotape covered by this agreement and waive any right to compensation for such use. I release the school, its board members, management company, and their employees, agents, representatives and all organizations and individuals related to the school from any and all liabilities or damages that result from the use of this student's name and/or photographic likeness as described above.

- Parent/Guardian Agrees                       Eligible Student Agrees (18 years and older)  
 Parent/Guardian Does Not Agree        Eligible Student Does Not Agree

**PERMISSION TO DISPLAY STUDENT'S WORK**

I give consent for original written materials, artwork or other work created by my student during the course of instruction to be used by the school for exhibition, public display, publication, publicity material, advertising, a news media story, video, audio, or other electronic media, such as the Internet, television, or other digital format. I understand that my student's full name may be used with such display except that only my student's first name will be used on the school website. If consent is denied, such denial shall not apply where the student's material is incorporated into a greater or larger body of work (such as a student's voice in a choral recording). I understand that if I initially give my consent, I can choose to withdraw it at any time by updating my child's records at the school.

- Parent/Guardian Consents                       Eligible Student Consents (18 years and older)  
 Parent/Guardian Does Not Consent        Eligible Student Does Not Consent

**PERMISSION FOR EDUCATIONAL CORRESPONDENCE**

I give consent for my student to participate in writing letters to people outside the school (e.g., pen pals, thank-you letters, letters to authors, or letters to public officials) as part of the educational experience, and I understand these letters may include the student's full name and other personally identifiable information about the student. I understand that if I initially give my consent, I can choose to withdraw it at any time by updating my child's records at the school.

- Parent/Guardian Consents                       Eligible Student Consents (18 years and older)  
 Parent/Guardian Does Not Consent        Eligible Student Does Not Consent

**ACKNOWLEDGEMENT OF STUDENT RECORDS REQUEST**

I understand that the school will be requesting records from my child's current school for the purpose of enrollment in the 2018-19 school year and to aid in present and future educational decisions. This includes my child's state ID number, attendance and truancy records, immunization and medical records, birth certificate, legal custody papers, official transcripts, Individualized Education Plan, multi-factored evaluation, behavior intervention plan, pupil personnel and special services records, standardized test scores, academy or school disciplinary intervention records, EL reports, directory information, suspension and expulsion reports, and all other permanent and cumulative records.

- Parent/Guardian Acknowledges        Eligible Student Acknowledges (18 years and older)

By signing below, I pledge my commitment to helping the school fulfill its primary mission—rigorous academic learning. I had the opportunity to review the school Handbook and Code of Conduct and pledge:

- To ensure that the rules and guidelines of the school, as contained in the Handbook and Code of Conduct, are followed by my child and my household.
- To maintain high academic and behavioral expectations for my child.
- To demonstrate consistent interest in my child's progress at school.
- To support and work with teachers and school staff for the benefit of my child's learning.

As a parent/guardian, I understand that my child may be withdrawn from the school, in accordance with state law and school policy, if:

- My child has excessive absences (excused or unexcused) and/or tardies (arriving to school late or being picked up early on a regular basis).
- My child repeatedly violates school rules.
- My child does not complete his or her homework or assignments regularly.

In addition to my preferences set forth above, my signature below verifies that information and documentation I provided to the school in the (re)enrollment process are accurate and up-to-date.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Parent/Legal Guardian Name                      Parent/Legal Guardian Signature                      Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Eligible Student Name (18 years and older)      Eligible Student Signature                      Date

